

555 Oak Street East  
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**April 14, 2025**

**Addendum No. 05**

**File Reference Number: RFP 2025 010**

**Title: Engineering Design Services for North Bay Shops Compressed Air System Upgrades**

**RE: Clarifications/Questions**

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Please refer to the following information/clarification:

**Item 1:** Please note that the date and time for the site visit will be Thursday, April 24, 2025 at 2:00pm and not Thursday, April 17, 2025 at 2:00pm. See attached revised site visit registration form. Kindly return to [nicole.laplante@ontarionorthland.ca](mailto:nicole.laplante@ontarionorthland.ca) prior to Wednesday, April 23, 2025 at 4:00pm.

This Addendum hereby forms part of the RFP.

Regards,

Nicole Laplante  
Procurement Contracts Specialist  
[nicole.laplante@ontarionorthland.ca](mailto:nicole.laplante@ontarionorthland.ca)

## RESPONDENTS' MEETING REGISTRATION FORM

**Reference Number:** RFP 2025 010

**Title:** Engineering Design Services for North Bay Shops Compressed Air System Upgrades

**Submitted To:** ONTARIO NORTHLAND TRANSPORTATION COMMISSION

Please confirm that you plan to attend the Respondents' Meeting by emailing a completed copy of this Registration Form, together with the attached Release of Liability to [nicole.laplante@ontarionorthland.ca](mailto:nicole.laplante@ontarionorthland.ca), prior to Wednesday, April 23, 2025 at 4:00 p.m. EST.

**Failure to submit all forms by the time required may result in ONTC not being able to accommodate your attendance at the site.**

**Date and Time of Meeting:** Thursday, April 24, 2025 at 2:00 p.m.

**Location:** 915 McIntyre Street East, North Bay, ON (Security Trailer)

COMPANY NAME: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

NUMBER OF PERSONS ATTENDING \_\_\_\_\_

**PLEASE BRING THE FOLLOWING PERSONAL PROTECTIVE EQUIPMENT:**

SAFETY BOOTS, REFLECTIVE VEST, HARD HAT, AND SAFETY GLASSES WITH SIDE SHIELDS.

**ACCOMMODATION:** ONTARIO NORTHLAND IS AN EQUAL OPPORTUNITY ORGANIZATION. ACCOMMODATION IS AVAILABLE FOR RESPONDENT'S WITH DISABILITIES THROUGHOUT THE PROCUREMENT PROCESS. IF ACCOMMODATION IS REQUIRED, PLEASE CONTACT [nicole.laplante@ontarionorthland.ca](mailto:nicole.laplante@ontarionorthland.ca).

**NOTE:** THE ATTACHED RELEASE OF LIABILITY WILL BE REQUIRED TO BE EXECUTED BY ANY PERSONS ATTENDING THE SITE MEETING PRIOR TO ATTENDANCE.

**RELEASE OF LIABILITY  
IN RESPECT OF ENTERING AND WORKING UPON  
ONTARIO NORTHLAND TRANSPORTATION COMMISSION PROPERTY**

The undersigned applicant requests permission of Ontario Northland Transportation Commission (hereinafter referred to as "ONTC") to enter on ONTC property to attend a site meeting commencing at 2:00 p.m. on Thursday, April 24, 2025 in North Bay, Ontario, associated with RFP 2025 010.

In consideration of ONTC permitting the Applicant and his/her/its employees, servants and agents to enter ONTC property for the purpose of the site meeting, the Applicant agrees it shall:

1. follow all instructions and directions from ONTC representatives while on ONTC property;
2. be liable for any and all damages to persons or property which may arise out of or be connected with the Applicant's entry on ONTC property and the Applicant agrees to indemnify ONTC against any and all actions, suits, claims, damages, costs, liability and expenses which may arise by reason of the Applicant's operations while on ONTC property.
3. fully indemnify and save harmless ONTC, its officers, directors, employees, consultants, subconsultants, contractors, and agents (collectively "ONTC Indemnitees") from any kind of liability, suit, claim, demand, fine, action, loss, damage, legal cost and disbursement, or for which ONTC or ONTC Indemnities may become liable or suffer in connection with the Applicant's entry on ONTC property. For the purposes of this indemnity, ONTC is acting as the trustee of the ONTC Indemnitees. This indemnity section will survive the expiry of this permission;
4. enter on ONTC property at the sole cost, risk and expense of the Applicant; and,
5. release and discharge ONTC, its employees, servants and agents of and from any and all claims and demands of whatever nature and howsoever caused by reason of any loss, damage or injury to person or property which the Applicant or its employees, servants and agents may sustain or suffer while on ONTC property.

DATED AT \_\_\_\_\_ THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

Applicant \_\_\_\_\_

Witness \_\_\_\_\_