

August 14, 2025

Addendum No. 02

File Reference Number: RFP 2025 048

Title: Engineering Services for Refurbishment of Metrolinx's Bi-Level 3 & 4 Cabs and Coaches

RE: Clarifications/Questions

Please refer to the following information/clarification:

Item 1: Would ONTC agree to provide a two (2) week extension to the closing date for this RFP?

Answer: Yes, ONTC will provide an extension to this RFP. The closing date has been revised to **Monday, September 08, 2025 at 2:00:00 p.m. EDT.**

Item 2: Part 2 – Request for Proposals – Summary of Requirements – Schedule 2A – RFP Data Sheet

The Evaluation Criteria mentions "Price will be calculated using the blended/average hourly rates provided on Proposal Form 1".

Can ONTC provide more details on how the "blended/average hourly rates" is defined? Will it consider the differences of roles (e.g. different weight factor in different roles)?

Answer: For the purposes of the evaluation, the "Blended/Average hourly rate" is defined as the average of all the hourly rates provided in Proposal Form 1 – Proposal Submission Form by the Respondents. There is no application of role-specific weight factors, and each role will be evaluated equally when calculating this average.

Item 3: Part 3 – RFP Specifications – Schedule 3-A-1 – Scope of Work

Scope of work mentions "Services requested during the retainer period will require the Respondent to provide labour estimates to complete the service, and approval by ONTC prior to start of work.... Agreed work is sought to be invoiced monthly for actual hours worked and expenses incurred" in the later paragraph, it mentions that "ONTC is requesting hourly rates in the respondents' submissions; however, each Statement of Work will have a fixed price as provided by the Successful Respondent, which is reflective of the hourly rates in their proposal".

Can ONTC elaborate on these two statements and clarify how a "Work" will be invoiced monthly as the actual hours worked while the "Work" has a fixed price? How the fixed price will be paid towards the end of the "Work"?

Answer: The hourly rates provided in the Respondent's submission will form the basis for calculating the total fixed price for each Statement of Work (SOW) provided by ONTC to the consultant. Each SOW will establish a fixed price based on the agreed hourly rates and estimated effort.

While the fixed price represents the total maximum value for that SOW, invoicing will occur monthly for the actual hours worked and expenses incurred for the completion of the work, not exceeding the fixed price. Any additional work outside the original scope will be a change order to that SOW.

Item 4: Part 5 – Request for Proposals – Draft Agreement – Chargeable Amounts – Section 49 – Upset Limit

Can ONTC please clarify the Upset Limit is applied to the "*Original Term*" or "*Original Term*" and "*Renewal Terms*" combined?

Answer: Please be advised that the upset limit will be applied for Original Term and Renewal Term combined.

This Addendum hereby forms part of the RFP.

Regards,

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