

September 29, 2025

Addendum No. 01

File Reference Number: RFP 2025 056

Title: Design of Signage and Wayfinding Systems for ONTC's Operational Areas

RE: Clarifications/Questions

Please refer to the following information / clarifications:

Item 1: Will architectural plans or BIM models be provided for the three existing facilities (North Bay, Cochrane, and Englehart) to support the design process?

Answer: Yes, ONTC will try to provide as much as possible from Facilities.

Item 2: Regarding Phase 3, does the "implementation plan" refer only to the three existing facilities, or should it also account for potential future expansions of the maintenance network?

Answer: Yes, for existing Facilities.

Item 3: Should applicants budget for in-person site audits at all three facilities (North Bay, Cochrane, and Englehart), or will virtual reviews and existing documentation be sufficient?

Answer: Yes, in-person audits would be preferred.

Item 4: While ONTC will manage translation, should signage designs be prepared in English only, or English/French?

Answer: ONTC will manage translation of any sign that is required to be bilingual.

Item 5: Are proponents expected to secure fabrication and installation partners as part of the submission, or is it sufficient to provide a vetted vendor list to demonstrate capability?

Answer: A vendor list would be acceptable.

Item 6: Are proponents required to provide pricing estimates for the fabrication of signage and wayfinding programs at each site, or only design-related fees at this stage?

Answer: Only design related fees are required at this time. But costs should be considered when making recommendations.

This Addendum hereby forms part of the RFP.

Regards,

Brinda Ranpura
Procurement Contracts Specialist
brinda.ranpura@ontarionorthland.ca