

**December 3, 2025**

**Addendum No. 07**

**File Reference Number: RFP 2025 092**

**Title: North Bay Car Shop Heating and Ventilation Upgrades**

**RE: Clarifications/Questions**

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**QUESTIONS:**

**Item 1:** Please confirm if the battery charging stations require an exhaust hood and exhaust fan.

**Answer:** Yes, ONTC advises that an exhaust hood and exhaust fan are required.

**Item 2:** Will there be a gas source close by for use in the battery storage building? This will be required for the heating system.

**Answer:** ONTC advises that there is gas available at the adjacent building. All costs to upgrade the existing gas meter and bring gas to new building will be the contractor's responsibility.

**Item 3:** Please confirm the battery charging station power requirements. Are the 4 120-volt outlets listed in the RFP intended to be for the battery charger stations?

**Answer:** ONTC advises that a dedicated 480V outlet will be required for the battery charger in addition to the four (4) 120 volt outlets.

**Item 4:** Are there any issues with using alternate roofing products on the car shop roof? It has been brought to my attention that this roof is still under the Garland warranty period. Please confirm.

**Answer:** ONTC advises that the roof system should match existing roof as per drawing A03 detail 3.

## **CLARIFICATIONS:**

**Item 5:** ONTC's engineer has reviewed Item 3 from Addendum No. 06 and notes that the "Renewairst" Manufacturer will not be accepted. See below:

Tag	Equipment Type	Base Bid Manufacturer	Requested Manufacturer
EF-1,2,3,4,5,6,7 F-45,46,47	Fans	Penbarry	Soler & Palau
A,B,C,D,E	Grilles and diffusers	EH Price	Tuttle & Bailey
VFD-1,2	VFD	Schneider	Carrier
RTU-1	Roof top unit	Trane	Carrier
Single/multi-split indoor units	Single multi-split indoor units	Mitsubishi	Carrier
Multi-split condensing unit	Multi-split condensing unit	Mitsubishi	Carrier
ERV-2,4,5,7	ERV	EH Price	Renewairst
ERV-1,3,6,8	ERV	System air	Renewairst
BLR-1,2,3	Boilers	Viessman	Riello
FC-1	Horizontal Fan Coil	Trane	Carrier
LU-1,2,3,4,5,6	Louvers		Ventex
P-1,2,3,4,5	Pumps	Bell & Gossette	Armstrong

**Item 6:** ONTC addressed a number of requests for equivalencies in Addendum No. 06. As a result of the approval of some of those requests for equivalencies, ONTC has received a request for a secondary Mandatory Site Visit from proponents which are now eligible to participate. ONTC has agreed to host a secondary Mandatory Site Meeting to maintain a fair and transparent procurement process. Those proponents who attended the original Mandatory Site Meeting are not required to attend this secondary Site Meeting; however, proponents who attend either of these Mandatory Site Visits will be eligible proponents to submit proposals to this RFP.

Due to project timelines, the second Mandatory Site Visit will be held on Tuesday, December 9, 2025 at 1:00 p.m. Please see attached Site Visit Registration and Release of Liability Forms to be completed and returned to myself no later than Monday, December 8, 2025 at 4:00 p.m.

**Item 7:** ONTC has elected to extend the submission deadline / closing date of Thursday, December 4, 2025 at 2:00:00 p.m. EST to **Thursday, December 18, 2025 at 2:00:00 p.m. EST.**

Please note revised Timelines below:

Issue Date of RFP	Tuesday, October 21, 2025
Mandatory Site Visit	Tuesday, October 28, 2025 at 2:00 p.m. local time
Second Mandatory Site Visit	Tuesday, December 9 at 1:00pm
Deadline for Questions	Friday, December 12, 2025 at 2:00:00 PM local time
Deadline for Issuing Addenda	Tuesday December 16, 2025 at 2:00:00 PM local time
Submission Deadline	Thursday, December 18, 2025 at 2:00:00 p.m. local time
Anticipated Execution of Agreement	Monday, January 26, 2026
Irrevocability Period	90 calendar days

This Addendum hereby forms part of the RFP.

Regards,

Nicole Laplante  
Procurement Contracts Specialist  
[nicole.laplante@ontarionorthland.ca](mailto:nicole.laplante@ontarionorthland.ca)

## APPENDIX F - SECOND MANDATORY SITE VISIT

### A. SITE VISIT REGISTRATION FORM

**Reference Number:** RFP 2025 092

**Title:** North Bay Car Shop HVAC Upgrades

**Submitted To:** ONTARIO NORTHLAND TRANSPORTATION COMMISSION

Please confirm that you plan to attend the Mandatory Respondents' Meeting by emailing a completed copy of this **Registration Form** and **Release of Liability** to [nicole.laplante@ontarionorthland.ca](mailto:nicole.laplante@ontarionorthland.ca), prior to Monday, December 8, 2025 at 4:00 p.m.

**Failure to submit this form by the time required may result in ONTC not being able to accommodate your attendance. PROPOSALS SUBMITTED BY RESPONDENTS THAT FAILED TO ATTEND THE RESPONDENTS' MANDATORY MEETING WILL BE DECLARED NON-COMPLIANT AND WILL BE REJECTED.**

**Date of Meeting:** Tuesday, December 9, 2025

**Time of Meeting:** 1:00 p.m.

**Location:** 916 McIntyre Street East (Meet at security trailer)

**COMPANY NAME:** \_\_\_\_\_

**CONTACT NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**TELEPHONE:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**NUMBER OF PERSONS ATTENDING:** \_\_\_\_\_

PLEASE BRING THE FOLLOWING PERSONAL PROTECTIVE EQUIPMENT:

SAFETY BOOTS, REFLECTIVE VEST, HARD HAT, AND SAFETY GLASSES WITH SIDE SHIELDS

ACCOMMODATION: ONTARIO NORTHLAND IS AN EQUAL OPPORTUNITY ORGANIZATION. ACCOMMODATION IS AVAILABLE FOR RESPONDENT'S WITH DISABILITIES THROUGHOUT THE PROCUREMENT PROCESS. IF ACCOMMODATION IS REQUIRED, PLEASE CONTACT [nicole.laplante@ontarionorthland.ca](mailto:nicole.laplante@ontarionorthland.ca).

**NOTE: THE ATTACHED RELEASE OF LIABILITY WILL BE REQUIRED TO BE EXECUTED BY ANY PERSONS ATTENDING THE SITE MEETING PRIOR TO ATTENDANCE.**

## B. RELEASE OF LIABILITY FORM

### **RELEASE OF LIABILITY IN RESPECT OF ENTERING AND WORKING UPON ONTARIO NORTHLAND TRANSPORTATION COMMISSION PROPERTY**

The undersigned applicant requests permission of Ontario Northland Transportation Commission (hereinafter referred to as "ONTC") to enter on ONTC property to attend a mandatory site meeting commencing at 1:00 p.m. on Tuesday, December 9, 2025, in North Bay, Ontario, associated with RFP 2025 092.

In consideration of ONTC permitting the Applicant and his/her/its employees, servants and agents to enter ONTC property for the purpose of the site meeting, the Applicant agrees it shall:

1. follow all instructions and directions from ONTC representatives while on ONTC property;
2. be liable for any and all damages to persons or property which may arise out of or be connected with the Applicant's entry on ONTC property, and the Applicant agrees to indemnify ONTC against any and all actions, suits, claims, damages, costs, liability and expenses which may arise by reason of the Applicant's operations while on ONTC property.
3. fully indemnify and save harmless ONTC, its officers, directors, employees, consultants, sub consultants, contractors, and agents (collectively "ONTC Indemnitees") from any kind of liability, suit, claim, demand, fine, action, loss, damage, legal cost and disbursement, or for which ONTC or ONTC Indemnities may become liable or suffer in connection with the Applicant's entry on ONTC property. For the purposes of this indemnity, ONTC is acting as the trustee of the ONTC Indemnitees. This indemnity section will survive the expiry of this permission;
4. enter on ONTC property at the sole cost, risk and expense of the Applicant; and,
5. release and discharge ONTC, its employees, servants and agents of and from any and all claims and demands of whatever nature and howsoever caused by reason of any loss, damage or injury to person or property which the Applicant or its employees, servants and agents may sustain or suffer while on ONTC property.

DATED AT \_\_\_\_\_ THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

Applicant \_\_\_\_\_ Witness \_\_\_\_\_