

January 7, 2026

Addendum No. 02

File Reference Number: RFQ 2025 107

Title: Commercial Cleaning Services - Kirkland Lake

RE: Clarifications/Questions

QUESTIONS/CLARIFICATIONS:

Item 1: Would ONTC please confirm the required time window for daily cleaning services (e.g., daytime vs after-hours), and whether there are any restrictions on cleaning during operational hours at the Kirkland Lake Bus Depot? Additionally, is there an expected duration per daily service that proponents should use for pricing assumptions?

Answer: ONTC advises that all cleaning from Monday to Friday shall be done between the hours of 9:00pm and 8:00am the next morning, as detailed in Appendix B of the RFQ. In terms of duration of daily services, the respondent will be required to make that determination based on the information provided in the RFQ documents and the Virtual Site Visit, however ONTC will allow a maximum of two (2) hours daily in order to complete the required cleaning.

Item 2: Would ONTC please confirm the access protocol for cleaning staff, including key or fob access, alarm codes, security clearances, and whether ONTC staff presence or supervision is required during service hours?

Answer: ONTC will address any access protocols with the Successful Respondent, upon award of the contract.

Item 3: While ONTC has confirmed that the vendor is responsible for all consumables, could ONTC please advise if there are specific product standards or sustainability requirements (e.g., green-certified products, paper goods specifications, or preferred brands) that proponents should follow?

Answer: ONTC advises that only WHMIS-approved cleaning products are permitted. Respondents are required to provide lists of all cleaning products being utilized, along with safety data sheets. Respondents are responsible for updating this information as required over the course of the contract. Please refer to Appendix B RFQ Particulars - D - Workplace Hazardous Materials Information System (WHMIS) for details.

This Addendum hereby forms part of the RFQ.

Regards,

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